

Events Assistant (part-time)

Location : Kansas City, MO

Reports To: Events Manager

FLSA Classification: Hourly/Non Exempt

Salary: \$25 per hour/ 25 hours per week

The Events Assistant will execute engagement events of various sizes and in varied locations throughout the Kansas City metro area for all three Kansas City PBS brands (Kansas City PBS, Flatland and 90.9 The Bridge). The ideal candidate will show exceptional attention to detail, remain steady in high-pressure situations, and consistently deliver professional, customer centered service in a fast-paced setting. A clear problem-solver and positive force, this role is public-facing and serves as an ambassador for Kansas City PBS in the key strategic area of in-person engagement.

Why Join Us?

This is a unique opportunity to shape the future of public media in Kansas City. You'll work with a passionate team, lead meaningful innovation, and make a lasting impact on how our community connects with trusted content. If interested in this exciting opportunity, send cover letter and resume to humanresources@kansascitypbs.org. Please include in your cover letter how you found out about this position.

Kansas City PBS is an E-Verify, Affirmative Action and Equal Opportunity Employer